

WORKPLACE SAFETY



- It's mandatory for all visitors to register with the security at the entrances and exits to the port area and to carry the visitor card inside the facility. The card must be handed over to the security personnel after the visit is over.
- Everybody must be complied with all measures taken regarding occupational health and safety in the workplace.
- It's forbidden to walk within the port area. Use the ring service for transportation.
- If you do not know the area you are going to, ask for support from the security staff.
- Don't go outside the route directed by the staff for the safety of the visitor and the workplace.
- Persons entering the port area are prohibited from leaving the area allowed in the customs petition. (Dock/ship, business, building etc.)
- It's forbidden to take out all kinds of materials in the harbour. The materials authorized to be removed checked by the security and customs enforcement officer with their documents.
- It's forbidden for personnel who are not 19 years old to enter the port area.
- It's strictly forbidden to use an unauthorized audio and video recorder, take photos and videos during your visit.
- It's strictly forbidden to connect to the company's Internet network without permission, copy or extract any documents belonging to the company.
- For all the works to be carried out within the boundaries of our enterprise, all legal requirements and OHS documents must be submitted to the relevant persons and approval must be obtained before entering the port area.
- Park your vehicle in the guest parking space shown to you. Do not park on the edges of docks, operation areas.
- Don't exceed the speed of 20 km/h on the aisle, and 10 km/h on the docks at the port area.
- No smoking, don't smoke, don't approach with fire, etc. Obey the warning signs, don't smoke or use open flames except in smoking areas.
- Don't park vehicles on railway tracks, ramps and connection roads. Don't walk on the railway.
- When passing through the defined level crossings, pass under control, check whether the train is coming from both directions. Do not use undefined passages.
- Don't wait in a way that will cause the vehicle lane to be closed when there is a lot of traffic in the port. Do not endanger traffic safety by driving side by side.
- Don't travel on the steps of construction machines and vehicles, on their trailers. Do not hang from the door or window.
- Don't leave the vehicles for a long time except for mandatory situations such as private vehicles, truck drivers' toilets and meals.

- Please leave the accessible numbers on the vehicle in case of mandatory abandonment.
- It's dangerous and prohibited to sit on the traffic flow side in port operation areas and to cooker, gas cylinders or fires.
- Vehicles traveling in the port are prohibited from passing each other.
- Comply with all warning and warning systems, health and safety signs, directions and road markings within the port.
- Pay attention to vehicle and construction machine traffic, keep the tracking distance.
- Don't approach construction machinery more than 25 meters. Do not pass under, next to the lifted loads or from the damage area during the fall, do not be in these areas.
- Pay attention to the materials stored in the port area. Don't enter the storage areas.
- Don't engage with the phone while you are in the work area and driving in the port area.
- The one with the danger sign, safety strip, barrier, etc. do not enter areas that are restricted, which are forbidden to enter, such as facilities, businesses, construction machinery that are outside your authority.
- Don't use any device/machine/vehicle/construction machine belonging to the enterprise, stay away from power tools/lines/components and moving parts, do not interfere.
- Don't use any work machines/work equipment/tools that require a professional qualification/diploma/operator's certificate.
- Don't approach places where there is a risk of falling from a height. If you are going to work at a height, take the necessary safety measures.
- Don't perform maintenance/repair on working machinery and equipment, energy-loaded ones.
- Don't engage employees unnecessarily in the field, do not fight, joke, run and yell in order for the work to be carried out safely on the workplace site.
- It's forbidden to enter the port area or use it within the port area in a way that has taken alcohol or stimulants.
- It's forbidden to keep weapons and explosives in the port area except for law enforcement officers.
- It's forbidden to leave the vehicle, wander around, sleep, eat, sit, fish and swim in in-port operation areas, storage areas, stacking areas, ro-ro areas and docks.
- Don't be at the points where ship ropes are attached to bollards, anchors and emergency release hooks on the dock. There is a danger of ropes breaking.
- It's dangerous and forbidden to approach the edges of the docks, to sit.
- It's forbidden for people to drive, make driver changes in the port, except for the personnel whose driver's license is declared at the port entrance and handed over to security.
- Project load, construction equipment, etc. Truck drivers who bring and carry all other loads are prohibited from moving the load they carry without lashing it securely.
- Perform the tipper lifting operation when the tractor and trailer are in the same alignment. During the tipper lifting process, make sure that there are no vehicles or people in the area that will be affected in case of tipping.
- Please note that the priority for passage is for port work machines. If you encounter it, give way to the work machine.

USE OF PERSONAL PROTECTIVE EQUIPMENT

- In order to ensure the safety of all personnel and visitors who will work within the port borders, they must use personal protective equipment and must not remove it during their stay in the port area. (helmet, reflective vest, safety shoes, safety glasses)
- When working within the port borders, use personal protective equipment that is mandatory for the work, suitable for working conditions and of solid construction.



ÇELEBİ PORT OF BANDIRMA

VISITOR/SUBCONTRACTOR INFORMING FORM

INCIDENT AND FIRST AID

- In case of any dangerous situation, accident or near miss, please inform the port staff or security personnel immediately. Follow the instructions given to you by the security.
- We have staff at our port who can provide first aid at any time. Please report all your minor and major injuries.
- In case of emergency, do not try to pick up the belongings left in the building/ port area, leave the places described to you and transfer to the collection areas.

ENVIRONMENTAL SAFETY

- It is forbidden to throw garbage into the port area and into the sea. Dispose of your waste in waste bins in accordance with the separation rules.

EMERGENCY SITUATION

- In case of a possible emergency, emergency teams will respond to the incident as soon as possible. Stay calm and go to the emergency meeting place determined by the port sentry chief.
- If you see a fire, press the nearest fire button or inform the port employee near you about the situation.
- In case of an earthquake and concussion, find a safe corner and form a triangle of life by closing on your knees and taking your Decapitated head between your hands. Wait for the concussion to pass.
- In case of emergency, act calmly according to announcements and warnings without panicking.
- Please leave the building from the nearest emergency exit and go to the gathering area by following the signs.
- Please do not try to get your belongings and find your vehicle to leave in case of emergency.

ÇELEBİ PORT OF BANDIRMA

Phone:0266-7140404

In case of incident and injuries, the Security Shift Supervisor is reached by phone number 1901, 1902, 1903 or by radio on channel 4.



ÇELEBİ PORT OF BANDIRMA SITUATION PLAN



EMERGENCY MEETING AREAS:
FRONT OF OPERATIONS BUILDING
FRONT OF ADMINISTRATION BUILDING, PIER NUMBER 15

